



## 10 DAY DEVELOPMENT VOYAGE CODE OF CONDUCT

A 10 Day Development Voyage on board Spirit of New Zealand should be a wonderful and memorable experience for all. To ensure that every participant is treated equally and for safety reasons, we require the following standard of behaviour to be observed. By agreeing to this Code of Conduct, you are agreeing to the below and accepting that Spirit of Adventure Trust reserves the right to remove you from the ship should any of the below standards of behaviour not be complied with, and that any costs associated or refund of funding sponsorship may be recovered.

### **I will:**

- inform the Master of any medication I am taking that is not on my medical form
- not bring or use alcohol, illegal drugs or cigarettes (including eCigarettes) on board
- comply with the safety instructions given
- respect the crew and other participants
- not use offensive language towards crew or other participants
- not use threatening behaviour towards any member of crew or participants
- accept and appreciate the 'no violence' policy of the ship (either verbal, physical or emotional)
- not post any images, videos or comments on any social media site that may give a negative impression of the Spirit of Adventure Trust. This includes Spirit of New Zealand, the crew and fellow participants from your voyage.

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## 10 DAY DEVELOPMENT VOYAGE TERMS & CONDITIONS

### ***Photo / Video Consent***

During your time on board, photographic images and video footage may be taken of various activities and achievements of participants. Spirit of Adventure Trust may use these to help promote the Trust and its programmes by way of publication in print, online and general media. Your consent is given by signing the Release from Liability, Conditions of Participation and Permission sections on this Application Form. Please note this does not include general photos taken by Trainees, other voyage participants or the official group voyage photo. If you are under 16 years, we need your parent(s)/guardian(s) permission as well.

### **Payment of Fees**

**(NOT APPLICABLE FOR KAREN FRANKLIN SPIRIT OF NEW ZEALAND COMPETITION WINNER)**

A minimum payment (deposit) of \$200.00 MUST accompany this application form with the balance of payment to be made 12 weeks (3 months) before the voyage (unless applying for a full funding scholarship). Please refer to the payment section for details.

### ***Refunds / Cancellations / Bookings***

Cancellation and/or rebooking of a voyage within six weeks of a voyage are non-refundable, unless that voyage can be re-allocated to another participant. Refunds will be made at the discretion of the Trust less a \$200.00 admin fee. If a cancellation is due to illness or injury (medical certificate is required), participants will be placed on another available voyage.

### ***Travel to and from the ship***

Travel to and from the ship is the responsibility of the participant and you will be required to give the Trust a copy of your tickets/travel plans. Please note that the arrival time is between 4pm-6pm the NIGHT BEFORE the ship sails on a 10-Day Voyage. There may be some instances when the arrival time will be on the day of sailing, you will be advised if that is the case upon receiving your booking request. A high standard of behaviour is expected by all

participants travelling to and from the ship. Without exception, the consumption of alcohol by any participant when travelling to or from the ship's side is strictly prohibited.

### ***Personal Items***

The Spirit of Adventure Trust cannot be held responsible for any damage to property or belongings taken aboard the vessel and you should arrange for your own insurance of these items. Privacy Act and Medical Information The information collected by the Trust in this booking is used for the purposes of assessing your suitability for the nominated voyage, and for the use of the Trust in organising and administering the operation of the Trust's vessel Spirit of New Zealand. The information will also be used to send you further information about the voyage, and the Trust's activities. Please note that the information provided on the medical form is treated in the strictness of confidence.

### ***Voyage Safety***

The Spirit of Adventure Trust uses its best endeavours to ensure that any voyage is safe for all those involved. Participation in a voyage, however, will involve both physical effort on the part of the participant, and exposure to greater than usual risk. The Trust attempts to minimise these risks by being a responsible and professional organisation with high standards of safety and discipline when on a voyage. For this reason, participants must agree to abide by the safety and other instructions given to them and be able to meet the minimum fitness and health requirements set out by the Trust. During your voyage you will learn much about safety afloat. There are statutory safety units given on board about Fire, Abandon Ship and Man Overboard amongst others. However, some immediate tips for you are:

- Sitting on the life rafts damages the white fiberglass casing and seals. This will let rainwater into the raft and may rot, rust or otherwise prevent the raft from operating properly. Please sit elsewhere around the vessel.
- The wooden guardrail top around the vessel appears a very comfortable and convenient place to sit. However, unexpected or sudden movement of the ship can cause you to overbalance and fall overboard. Please find somewhere else to sit around the vessel.
- The rigging is a place of work in a sailing vessel and you will have ample opportunity to explore this domain. However, do not climb the rigging unless wearing a safety harness, accompanied by a crew member and after a safety briefing from a senior crew member.
- Red night lights are left on at all times for night vision.
- Moving around the ship can be a hazard you are not used to it. Move purposefully and carefully on the stairs. Do not swing on the doors and overhead ledges as most accidents happen there by carelessness.
- Watch your head - the ceilings are different in your home or school. Be aware of the engine room door, as it can be opened from inside without warning.
- Doors should be opened and closed or held ajar in your hand to prevent accidents.

### ***By agreeing to these terms and conditions you and your parent(s)/guardians agree:***

- to accept the risks inherent with any voyage
- to comply with the safety standards and directions given to you while on board
- that the Trust, its servants and agents (whether negligent or not) shall not be responsible for any injury, accident, loss, damage or expense suffered by you on a voyage