

## REPAIRS REQUEST FORM

IN ORDER FOR YOUR REQUEST TO BE ATTENDED TO, PLEASE COMPLETE THIS FORM AND FAX,  
POST OR E-MAIL TO OUR OFFICE.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_

Tenant/s \_\_\_\_\_

Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

We the tenant(s) at the above mentioned property give our permission for tradespeople to  
enter with a key provided by Holmwood Property Management?

YES / NO

### Request

1.....

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2.....

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3.....

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Fax: (03) 214 1155

E-mail: rentals@harcourtsinv.co.nz

**IF IT IS AN EMERGENCY PLEASE PHONE THE OFFICE: (03) 214 2048**