

Harcourts Tenancy Application Form

Please complete fully – the more information you give us the easier it is for us to help you.

Address of property I am applying for:			
Start Date if application successful:		Term Required:	
Why did you choose to come to Harcourts? (<input checked="" type="checkbox"/> as appropriate) <input type="checkbox"/> Previous experience with Harcourts <input type="checkbox"/> Referral			
<input type="checkbox"/> Past Clients <input type="checkbox"/> Walk/Phone In <input type="checkbox"/> Internet <input type="checkbox"/> Newspaper <input type="checkbox"/> Windowcard <input type="checkbox"/> Sign <input type="checkbox"/> Other			
Applicants details			
Surname Mr/Mrs/Miss/Ms		Date Of Birth	
First Names			
Photo Identification supplied: Yes/No		Type supplied:	
WINZ ID No	Source of Income	Total Weekly Income	
Employer	How long with this employer?		
Occupation	Your E-mail address		
Phone work	home	mobile	
Partner/Spouse			
Surname: Mr/Mrs/Miss/Ms		Date Of Birth	
First Names			
Photo Identification supplied: Yes/No		Type supplied:	
WINZ ID No	Source of Income	Total Weekly Income	
Employer	How long with this employer?		
Occupation	Your E-mail address		
Phone work	home	mobile	
Motor Vehicle Details (All - if more than one)			
Make:	Model:	Year of Car:	Car Reg No:
Tenancy Details			
Do you or any occupants intend on smoking? YES / NO			
Do you have pets? YES / NO			
Please circle: DOG Breed:		CAT	OTHER Type:
Number of Occupants: Adults		Children	Ages of Children
Current Address:			
I have resided at this address for year/s months Why are you leaving?			
Current Landlord Name:		Phone:	
Have you ever had a tenancy terminated before? Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>If yes, please give details</i>			
Have you ever had money deducted from your bond? Yes <input type="checkbox"/> No <input type="checkbox"/>			
<i>If yes, please give details</i>			

References

Are we able to contact your current landlord Yes/No

Please list your references below (friends and family not accepted):

1: Name: Phone:

2 Name: Phone:

3 Name: Phone

Nearest relative

Name

Relationship

Address

Phone

Any flatmates/Other Occupants (A separate application form is required for each person who intends to sign the Tenancy Agreement)

Name: Age:

Name: Age:

Name: Age:

Name: Age:

Cautions provided pursuant to the Privacy Act 1993 & other information before applying for a Residential Tenancy

In terms of the Privacy Act 1993 you are given notice that:

Request Information

This application asks you to provide personal information and;

Purpose of Collection

The information on this form is required so that the landlord is better able to assess whether you are the best applicant on merit for the tenancy and;

Recipient of Information

This information is provided by you to **Highland Real Estate Group Ltd** MREINZ and;

Sign of Information

I/We advise you that you have the right to see the information I/we hold about you and;

Correct Information

To correct that information in accordance with the Privacy Act 1993.

Other information drawn to your attention

Understanding

By completing this form you are applying for a residential house/flat/apartment and;

You are further advised that

If you do not supply all the information requested in this form you may not be considered as the best applicant for the property or properties available and;

I agree to any of this information or any other information obtained about me may be given to another landlord or credit bureau or tenant default database.

- 1. I authorise the landlord to report any breach of the tenancy agreement or breach of the Residential Tenancies Act 1986 to a credit bureau Or tenant default database and I consent to these details being passed on to another subscriber.*
- 2. I agree that the landlord may use any of the information on this form to enforce any judgement or money order obtained against me.*
- 3. I authorise any electric Power or Gas or Telecommunications supplier of Ministry of Housing or Housing NZ or NZ Income Support Service or Department of Courts or Postal Service or any person or agency operation under their respective control to give to the landlord any information about my past present or future address.*

*I agree to pay your fee of one week's rent (plus GST) should **Highland Real Estate Group Ltd** introduce me to a property that I choose to rent from them – if accepted as a tenant. I confirm that all the information given in this form is true and correct. I give my permission for **Highland Real Estate Group Ltd** to check the information given, complete credit checks and lodge my details on Veda Advantage, or any other relevant database..*

Signature of Applicant _____

Date _____

Harcourts

My Wish List:

I would like to spend no more than \$_____ / week

I need a _____ bedroom home.

I need a _____ car garage

I have no real need for a garage, off street parking will do.

My preferred heating is wood burner/heat pump (please circle one)

I do not mind what kind of heating it is

My ideal location would be _____

I have animals and they are
